

2015-16

101

.The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

Unity Degree College

1.2 Address Line 1.

Sector- B, Basant Kunj

Address Line 2

Hardoi Road, Post Barawan Kalan, Kakori

City/Town

Lucknow

State

Uttar Pradesh

Pin Code

226101

Institution e-mail address

Unitydegree@gmail.com

Contact Nos.

0522-6568341

Name of the Head of the Institution:

(Prof (Dr)A B Siddiqui)

Tel. No. with STD Code:

0522-6568341

Mobile:

7570006104

Dr. Ajay Kumar Srivastava

Name of the IQAC Co-ordinator:

Mobile:

7570006115 , 9889197186

IQAC e-mail address:

unitydegree@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

12576

OR

1.4 NAAC Executive Committee No. & Date:

November 30, 2011

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.unitydegree.ac.in

Web-link of the AQAR:

www.unitydegree.ac.in/AQAR

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.11	2011	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01-07 2015

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR (2012 – 13) 30/05/2014 (DD/MM/YYYY)
- ii. AQAR (2013-14) 30-03-2015 (DD/MM/YYYY)
- iii. AQAR (2014-15) 25/01/2016 (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

Minority

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

6

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

10

2.4 No. of Management representatives

1

2.5 No. of Alumni

4

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

26

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders:

No.

4

Faculty -

8

Non-Teaching Staff

3

Alumni

2

Others

4

2.12 Has IQAC received any funding from UGC during the year? Yes

No

✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

General themes related to different field.

2.14 Significant Activities and contributions made by IQAC

Cell has developed organisational structure for the improvement of academic and related activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

LAW

Plan of Action	Achievements
- workshop - seminar, Moot Court	Conducted seminar and moot court successfully as per the plan.

* Attach the Academic Calendar of the year as Annexure. (1)

BBA/B.Com

Plan of Action	Achievements
- workshop , seminar Faculty Development Programme.	Conducted seminar and workshop successfully as per the plan.

* Attach the Academic Calendar of the year as Annexure. (2/3)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

For improvement in quality various points have been implemented in college Norms.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	0	03	02 Tally/Computer Programme
PG Diploma	-			
Advanced Diploma	-			
Diploma	-			
Certificate	-			
Others	-			
Total	03	0	03	02
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Student
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

We suggest certain recommendation for the upgradation of the syllabus to the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details. NO

Study centre for jamia miliya university and LL.B 3 Years in process

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	12	12	-	-	-

2.2 No. of permanent faculty with Ph.D.c

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	20	-	-					20	20

2.4 No. of Guest and Visiting faculty and Temporary faculty

15 1 5

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	4	-
Presented papers	1	1	-
Resource Persons	-		

Seminar and workshop :

No. of Faculty	International level	National level	State level
Attended		4	
Presented papers		10	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio Visual Lectures

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N/A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

2.10 Average percentage of attendance of students

64%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division					Pass %	Incomplete
		Distinction %	I %	II %	III %	Pass %		
B.Com*	35		1	20	13	97%	1	
BBA*	16		8	4		75%	4	
LL.B.(Hons)*	25		06	15		84%	4	

*No. of students in final year.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: By Feedback

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others- workshop Seminars held	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	-	-	-
Technical Staff	02	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC committee members participated in IQAC training programme which was organised by L.U. IQAC cell has to promote research consultancies & extension activities in the college from next year.

3.2 Details regarding major projects- NA

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects -NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	4	-	-
Non-Peer Review Journals			
e-Journals	1	1	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations -NA

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other (Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from -NO

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution
NA

Level	International	National	State	University	College
Number		-	-	-	-
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : N/A

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

N/A

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	-		-	0	-	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

NA

-

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: N/A

University level State level
National level International level

3.22 No. of students participated in NCC events: N/A

University level State level
National level International level

3.23 No. of Awards won in NSS: N/A

University level State level
National level International level

3.24 No. of Awards won in NCC: N/A

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other Legal Aid Cell

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Legal Aid assistance to the weaker section of society.
- Visit to Trade fair, Visit to science centre
- Organised a Trade fair as a technique of Learning by Experience (LBE)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.444Ha			1.444Ha
Class rooms	11			11
Laboratories	1			1
Seminar Halls/ Lecture Hall	1			1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others Gym,Medical,Boys/Girls common room,Moot Court,TT Room& Guest Room,Placement Cell	8			8

4.2 Computerization of administration and library

Under Process

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6204	1394413	207	80940	6411	1475353
Reference Books	466	40882	08	1619	474	42501
e-Books	-	-	-	-	-	-
Journals	18	34474	-	-	18	34474
e-Journals						
Digital Database						
CD & Video	30	5000			30	5000
Others (specify)	Encyclopaedia	53880				53880

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	28	1			23	04		
Added								
Total	28	1			23	04		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training for Internet use.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.00
ii) Campus Infrastructure and facilities	5.00
iii) Equipments	0.99
iv) Others	11.8
Total:	18.79

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Contributions are made for the welfare of the students in every spheres
(Academic , Non Academic)

5.2 Efforts made by the institution for tracking the progression

Academic Reports are maintained for tracking the progress.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
359			

(b) No. of students outside the state

03

(c) No. of international students

No	%
-	-

Women

No	%
2	.7%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
270	7	-	48		325	320	10	-	29	-	359

Demand ratio 5:8

Dropout 7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Teachers provide support to students for coaching & remedial classes (for competitive exams for higher education & job related competitive exams and Remedial Classes for courses related topics.

No. of students beneficiaries

05

5.5 No. of students qualified in these examinations NA

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others TET

5.6 Details of student counselling and career guidance

Career oriented guidance & counselling are provided through our training & placement cell our Alumini cell give support for new areas & specific issues are provided.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	90	25	Higher studies are preferred by the students since we are UG college.

5.8 Details of gender sensitization programmes

Self protection programme.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level

National level

International level

Exhibition: State/ University level

National level

International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: For the improvement of the services of the canteen things were improved.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Providing professional / technical education to all, especially to those belonging to the minorities and other educationally backward classes.
Mission: To provide quality education & discipline so that the professional we produce are only those persons who really desire to do the best not only for themselves but also for the nation.

6.2 Does the Institution has a management Information System

Yes, Partial

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development : We have added extra –curricular activities in our curricula at college level.

Communication made to the University for curriculum Development.

6.3.2 Teaching and Learning : various training programmes have been conducted. Use of statistical tools in research has been conducted for faculty.

We conduct faculty development programmes, job-oriented technical training for the staff.

6.3.3 Examination and Evaluation

Internal Exam have been conducted to evaluate the potential of students. Basic tips have been provided to the students for Group Discussion, Debate & extempore

6.3.4 Research and Development

Summer Training (since college is in 1st time we have given opportunity for summer Training to other students including BBA Students (UG level so the scope of the research is Ltd).

6.3.5 Library, ICT and physical infrastructure / instrumentation

Technology up gradation and new system have been added & periodically maintenance have been made.

6.3.6 Human Resource Management

Performance appraisal report has been prepared.

6.3.7 Faculty and Staff recruitment

Qualified teachers have been appointed

6.3.8 Industry Interaction / Collaboration

Tie-up are made with professionals for various skills development programme and for the purpose of summer training and internship. College has made tie-up with companies of repute for the placemen & Internship.

6.3.9 Admission of Students

Admission only after internal evaluation & Proper Counselling Session.

6.4 Welfare schemes for N/A

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

210343/-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	By expert	yes	By experts
Administrative	yes	By experts	yes	By Mgt
Finance	yes	By CA	yes	By Team Members

6.8 Does the University/ Autonomous College declares results within 30 days? N/A (Affiliated College)

For UG Programmes

Yes

No

For PG Programmes N/A

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable (Affiliated College)

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable (Affiliated College)

6.11 Activities and support from the Alumni Association

Feedback are taken and implemented by the association

6.12 Activities and support from the Parent – Teacher Association

Meeting are held periodically and implementation have been made as suggested by the parents.

6.13 Development programmes for support staff

Training has been made for the purpose of computer knowledge and use of Internet.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation drive and restriction to use Poly bags in campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Learning by Experience.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Seminars held

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1-Feedback from the staff, faculty and students.
2- Training programmes have been scheduled for various purposes.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

Training programme on organic farming and fire safety programme.

7.5 Whether environmental audit was conducted? Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Monitoring of the activities including the classes by CCTV.

8. Plans of institution for next year

Induction of LL.B-3 years & BA course in 2016-17 sessions.

Name _____ Dr.

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Feedback

Feedback has been categorised into several category. A separate feedback is used to each section (Alumni, Employer, Students and parents)

Students feedback is based on academic and related other facilities for the purpose of academic improvement

Alumni feedback is taken for the improvement of several categories.

Parents feedback is categorised for the purpose of various fields like teaching, Support Bus facilities ,Canteen facilities, Medical ,Sports and culture facilities, Job and Placement activities.

Employer feedback is based on all HR Practices, Academic environment, social objective, growth and expansion with quality related planning and their implementation.

Unity Degree College, Lucknow
Academic Plan – LL.B. (2015-2016)

For Odd Semester:-

July (From 18 th July 2015)	:	Orientation programme for new students (3 rd week)
	:	New session starts with classes
August	:	Quiz competition among students (semester wise) (4 th week)
September	:	Debate/Quiz competition (2 nd week)
	:	Workshop (3 rd week)
October	:	Sports competition(4 th week)
	:	Educational Tour(4 th week)
	:	Cultural Activities (3 rd week)
	:	Moot Court
November	:	Internal Assessment(3 rd week)
	:	Preparation leave for exam(4 th week)
December	:	Semester exam(As per L.U. schedule)
	:	Winter Vacation (As per L.U. schedule)

For Even Semester:-

January (From 5 th January-2016)	:	Educational Tour(3 rd week)
	:	Sports activities(4 th week)
February	:	Workshop(3 rd week)
March	:	Quiz Competition (4 th week)
April	:	Internal Assessment (2 nd week)
	:	Preparation leave for Exam(3 rd week)
May	:	Semester Exam(As per L.U. schedule)
	:	Summer Vacation(As per L.U. schedule)

Unity Degree College, Lucknow
Academic Plan –B.Com (2015-2016)

July	:	Orientation programme for new students (3 rd week)
(From 18 th July 2015	:	New session starts with classes
August	:	Quiz competition among students (semester wise) (4 th week)
September	:	Debate/Quiz competition (2 nd week)
	:	Workshop (3 rd week)
October	:	Sports competition(4 th week)
	:	Educational Tour(4 th week)
	:	Cultural Activities (3 rd week)
November	:	Internal Assessment(3 rd week)
	:	
December	:	Presentation
	:	Winter Vacation (As per L.U. schedule)
January	:	Educational Tour(3 rd week)
(From 5 th January-2016)	:	Sports activities(4 th week)
February	:	Internal Assessment (2 nd week)
	:	Preparation leave for Exam(3 rd week)
March	:	Exam (as per L.U. Schedule)
April	:	Summer Vacation(As per L.U. schedule)

Unity Degree College, Lucknow
Academic Plan – BBA (2015-2016)

For Odd Semester:-

July	:	Orientation programme for new students (3 rd week)
(From 18 th July 2015	:	New session starts with classes
August	:	Quiz competition among students (semester wise) (4 th week)
September	:	Debate/Quiz competition (2 nd week)
	:	Workshop (3 rd week)
October	:	Sports competition(4 th week)
	:	Educational Tour(4 th week)
	:	Cultural Activities (3 rd week)
November	:	Internal Assessment(3 rd week)
	:	Preparation leave for exam(4 th week)
December	:	Semester exam(As per L.U. schedule)
	:	Winter Vacation (As per L.U. schedule)

For Even Semester:-

January	:	Educational Tour(3 rd week)
(From 5 th January-2016)	:	Sports activities(4 th week)
February	:	Workshop(3 rd week)
March	:	Quiz Competition (4 th week)
April	:	Internal Assessment (2 nd week)
	:	Preparation leave for Exam(3 rd week)
May	:	Semester Exam(As per L.U. schedule)
	:	Summer Vacation(As per L.U. schedule)